

ACC EVENTS - CHECK WEBSITE FOR DATES/INFO

Alberta Business Awards of Distinction

Created in 1991, these awards are the most prestigious business awards in the province. The awards recognize excellence in Alberta's business community.

Political Action Day

~ late March early April

Political Action Day presents the ACC, its member Chambers and its sponsors and corporate members with a networking opportunity to meet with members of the provincial government caucus during dinner.

Annual Conference & Policy Session

~ May

Hosted by a community Chamber, education sessions address issues of importance to the business community, the policy session discusses and approves policies to be sent to the government for action, and award presentations are made at the prestigious Chair's Dinner.

Fall Board Meeting & Deputy Ministers' Dinner

~ November

Attend education sessions on current issues facing the province and network and dine with the most knowledgeable and influential provincial and departmental officials.

Alberta Industry Associations' Council

~ bi-annual

These meetings bring together Associations to discuss common areas of concern and influence the development of timely and appropriate policy by our provincial government.

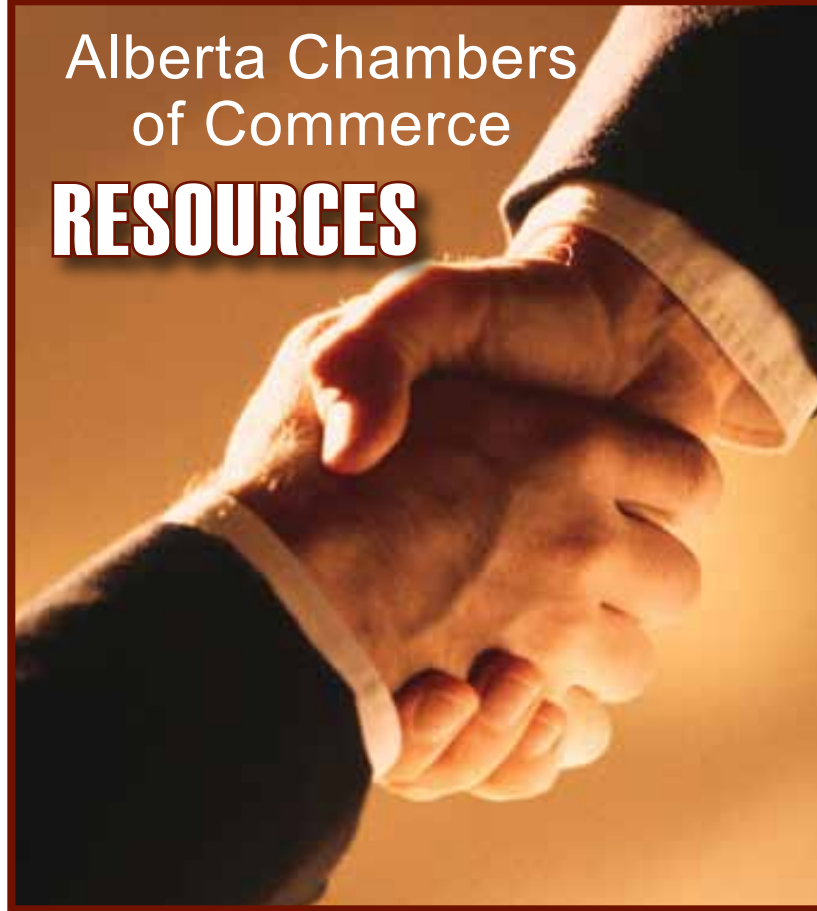
Alberta CEO Advisory Council

~ bi-annual

These meetings bring together business leaders and key politicians to discuss timely issues. Previous guests have included former premier Ralph Klein and former provincial treasurer Jim Dinning.

Your Guide To...

Alberta Chambers of Commerce RESOURCES



If you need any information contained in this brochure, please check the boxes and fax to:

(780) 429-1061

www.abchamber.ca
(website resources)



TOOLS TO....

- ✚ **Increase Membership**
- ✚ **Improve Operational Objectives**

Did you know...

Most of the resources listed in this brochure are available online. All you need is your user name (login) and password to access them. In addition, you then have access to the following resources for your Chamber:

- Calender of Events
- Online Discussion Forums
 - ACE (members only)
 - Policy
- Chamber Directory (links to websites)
- Chamber E-Newsletter
- Boards of Trade Act Information & Annual Summary form
- Job Postings (for Chamber Staff)
- And much more!

Here's an opportunity to
conduct an inventory audit
of the resources available to you through the
Alberta Chambers of Commerce
to ensure that you have the tools to receive full benefit from
your Alberta Chambers' membership.

All of the enclosed resources have been sent to our member Chambers. It has come to our attention, however, with the turnover of both staff and volunteers, you may not have seen this information.

Value-added Member Opportunities

- Opportunities for the Chambers** (on website)
plus detail sheets on the following:
 - Director & Officers' liability insurance (Robinson Insurance Brokers Ltd)
 - Comprehensive Liability Insurance (Foster Park Basket)

- Value-added Member Opportunities** (on website)
plus detail sheets on the following:
 - Chambers of Commerce Group Insurance
 - ATB Financial MasterCard/VISA merchant discount rates
 - TD VISA merchant discount rate
 - Payworks payroll service
 - ESSO fleet discount program
 - Husky/Mohawk discount program
 - Petro-Canada discount program
 - Purolator discount program
 - ADTEL On-Hold InfoPacs
 - VersaPay VISA/MasterCard/Interact

- Handbook** ~ 3-Ring binder that includes Board of Director's responsibilities, committees, sample bylaws, sample strategic plan worksheet, parliamentary procedures, protocol, etc.

- Chamber of the Year Awards** - call for submissions (mailed January)

- Small Business Week** - week 3 or 4 of October (mailed August)
 - Poster
 - Notice to post events

- CICC (Canadian Insurance Corporation of Canada)**
- Meeting update (emailed June & November) Chambers Group Insurance governance board

- Membership Cards** (mailed upon renewal)

- Alberta Member Chamber Directory** (emailed May)

- ACE Best Ideas Book** - for Executive Directors (ACE Members only)

- ACC Strategic Plan update**

- ACC Annual Report** (mailed May)

- "Your Guide to Hosting a Political Candidates Forum"** (mailed as applicable)

- ACC Executive members** - guest speakers (on request)

Advocacy

- "A Guide to More Effective Advocacy" workbook**

- ACC e-newsletter** (emailed weekly)

- "Mark Lisac's Insight into Government"** (emailed weekly)

- Policy Committee**
 - Invitation to participate (emailed September)
 - Teleconference calls & supporting material (via email in October, December, January & March)
 - Chairs' report (emailed monthly)

- Call for policy submissions** (mailed September)

- Provincial pre-budget submission**

- Federal pre-budget submission**

- Proposed policy resolutions** (mailed April)

- Approved policy resolutions** (posted to website)

- 3-year status summary policy resolutions**
Submissions & media releases (posted to website)

Material Required by ACC Bylaws

- Quarterly financial statements** (mailed)

- Annual budget** (mailed January)

- Audited financial statements** (mailed with AGM package)

- Call for Nominations** - ACC Executive Committee (mailed January)

- Call to host the Annual Conference & Policy Session** - two years in advance

Copies of agendas, minutes & event notices (mailed)

Alberta Business Awards of Distinction (February)
Political Action Day & Dinner with the MLAs (March or April)
Annual Conference & Policy Session (May)
Fall Board Meeting & Deputy Ministers' Dinner (November)

Research

- Vision 2020 research initiatives** - www.albertavision2020.ca

Request for Information

fax to the ACC at (780) 429-1061

Name	
Chamber	
Phone	Email